

**Willow Forest Homes Association Inc.**  
**ARCHITECTURAL CONTROL COMMITTEE**  
**APPROVAL REQUEST FOR HOME IMPROVEMENTS OR MODIFICATIONS**

Return to: Willow Forest Homes Association by Email.  
Email as attachment to [hal.reed@reedent.net](mailto:hal.reed@reedent.net) upon completion if no samples are required.  
Or Mail to:

Willow Forest Homes Association Inc  
P.O. Box 38113  
Houston, Texas 77238-8113  
832-678-4500 Office  
281-598-4487 Fax

It is required that any homeowner considering improvements to their property must make application to the ACC for approval. Any improvements, which would alter the existing architectural plan of the property, and esthetics, must be submitted to the committee. Said request must be made prior to commencing these improvements. Failure to do so may result in required removal and restoration to previous state.

**PLEASE FILL OUT THIS FORM IN COMPLETE DETAIL**

OWNERS NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

OWNERS EMAIL ADDRESS: \_\_\_\_\_ @ \_\_\_\_\_

May Willow Forest use your email address to contact you about this and other activities in the neighborhood?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

PROPERTY ADDRESS: \_\_\_\_\_

Briefly describe the improvements to be made and materials to be used: (Attach a sketch if necessary): \_\_\_\_\_  
\_\_\_\_\_

Who will perform the work? \_\_\_\_\_

Construction Start Date: \_\_\_\_\_

Location of Improvements: (Front of house, back of house, patio, side of house, garage, etc.) (Please include a plat or drawing of your lot to indicate the location on the lot of the improvements.)  
\_\_\_\_\_  
\_\_\_\_\_

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I understand that the **Willow Forest Homes Association ARCHITECTURAL CONTROL COMMITTEE** will act upon this request as quickly as possible. I Certify that work has not started and will not start without approval.

\_\_\_\_\_  
Signature of Homeowner Date

UNLESS OTHERWISE STATED, ALL WORK MUST BE COMPLETED WITHIN Thirty (30) DAYS.

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**FOR OFFICE USE ONLY:**

Approved/Disapproved:  X  \_\_\_\_\_  X  \_\_\_\_\_

**Board Members (2)**

**Date**

Approved/Disapproved  X  \_\_\_\_\_

**President**

**Date**